

# **WATER AND LIGHT COMMISSION MINUTES REGULAR MEETING MARCH 15, 2010**

The regular meeting of the Water and Light Commission was called to order in the Worthington Public Utilities Conference Room at 3:00 P.M., DST, by President Robert J. Demuth with the following members present: Randy Thompson, James Elsing, Ron Wood and Gary Hoffmann.

Staff members present were Scott Hain, General Manager; Deb Scheidt, Secretary to the Commission

Others present: None

## **AGENDA ADDITIONS/CLOSURE**

A motion was made by Commissioner Hoffmann, seconded by Commissioner Thompson and unanimously carried to close the agenda as presented.

## **WATER AND LIGHT COMMISSION MINUTES**

A motion was made by Commissioner Hoffmann, seconded by Commissioner Thompson and unanimously carried to approve the Water and Light Commission minutes of the regular meeting held February 16, 2010.

## **FINANCIAL STATEMENTS AND STAFF REPORTS**

A motion was made by Commissioner Wood, seconded by Commissioner Thompson and unanimously carried to accept the Unaudited Financial Statements for December 2009 and the Staff Reports for February 2010.

## **AWARD BID FOR HIGH VELOCITY SEWER CLEANER**

The following two bids were received on March 10, 2010, for a high velocity sewer cleaner for the Wastewater Department:

Bidder	Base Bid	Trade-In Allowance	Net Bid
MacQueen Equipment, Inc.	\$158,385.94	\$6,800.00	\$151,585.94
Flexible Pipe Tool Company	\$155,225.00	\$22,000.00	\$133,225.00

Scott Hain, General Manager, reported that the base bid from Flexible Pipe Tool Company includes a high velocity sewer cleaner mounted on a 2010 model truck. Flexible also offered an

option to mount the sewer cleaner on a new 2009 model truck resulting in a savings of \$2,311 and immediate delivery versus a 90 to 120 day delivery for the 2010 model. Flexible also made a recommendation that the unit be equipped with a heater in the rear pump compartment at an additional cost of \$1,475. By purchasing the 2009 model truck at a cost of \$63,429 and adding the heater at a cost of \$1,475 there would be a net reduction in the base bid of \$836 resulting in a net bid less trade in of \$132,389 plus tax. Mr. Hain reported that \$130,000 is included in the Wastewater Department equipment revolving fund and funds from the undesignated reserve fund could be used for the balance.

After discussion, a motion was made by Commissioner Wood, seconded by Commissioner Thompson and unanimously carried to award the bid to Flexible Pipe Tool Company to include the 2009 model truck at a cost of \$63,429, the high velocity sewer cleaner at a cost of \$89,485 and the heater in the rear pump compartment at a cost of \$1,475 for a total base bid less trade in of \$132,389 plus tax. A total of \$130,000 will be used from the Wastewater Department equipment revolving fund with authorization to utilize undesignated reserve funds for the balance.

#### **DECLARE 1999 CHEVROLET TRUCK SURPLUS PROPERTY**

A motion was made by Commissioner Wood, seconded by Commissioner Thompson and unanimously carried to formally declare the Water Department's 1999 Chevrolet truck as surplus property to be disposed of in accordance with the existing property disposal policy.

#### **QUARTERLY HALOACETIC ACIDS (HAA5) AND TRIHALOMETHANE (THM) RESULTS**

A copy of the letter from the Minnesota Department of Health (MDH) to the Water and Light Commission dated February 16, 2010, and the Final Report generated February 2, 2010, for the Quarterly Haloacetic Acids (HAA5) and Trihalomethane (THM) Results was provided to Commission members.

A motion was made by Commissioner Thompson, seconded by Commissioner Hoffmann and unanimously carried to receive the Quarterly Haloacetic Acids (HAA5) and Trihalomethane (THM) Report.

#### **HIGHWAY 60 COOPERATIVE AGREEMENT**

At their March 8, 2010, regular meeting, the City Council approved a cooperative construction agreement with the Minnesota Department of Transportation (MnDOT) relating to the realignment of the Malcolm Wellfield line located under the existing TH 60. The Water Fund is responsible for relocation costs for that portion of the well line that is located within the existing highway right-of-way and MnDOT does pay "first time" costs associated with relocating utilities that were outside of their right-of-way (and in an easement) prior to a right-of-way expansion.

Because a portion of the required relocation lies outside the MnDOT right-of-way as it existed prior to the highway improvement, MnDOT will pay for a portion of the work.

Scott Hain, General Manager, reported that the total estimated project cost, including all engineering and contingencies, is \$64,400 with the Water Fund share being approximately \$43,500. The amount included in the 2010 Water Budget for this project is \$92,970.

During discussion relating to future construction costs and cooperative construction agreements, it was the consensus of the Commission without formal action that the City Council may approve any future utility funded cooperative construction agreements with MnDOT relating to the Highway 60 project without prior review by the Commission provided that the estimated cost falls within the Commission-approved budget for such projects. Mr. Hain will provide the costs included in future cooperative construction agreements to the Commission as those agreements occur.

#### **AMI/AMR/LOAD MANAGEMENT PROJECT**

Scott Hain, General Manager, provided Commission members with an update on the purchase of equipment and installation timelines relating to the AMI/AMR/Load Management project.

Mr. Hain also provided Commission members with a draft of an article for the Worthington Public Utilities' Spring 2010 newsletter regarding the AMI/AMR/Load Management project. The Commission offered feedback on the draft that will be incorporated into the final article.

#### **AMERICAN PUBLIC POWER ASSOCIATION (APPA) SAFETY AWARD**

Scott Hain, General Manager, reported that Worthington Public Utilities (WPU) scored an incident rate of 0 thus achieving first place in Group B (systems with 15,000 to 29,999 worker-hours of exposure) of the 2009 American Public Power Association Safety Contest. Mr. Hain reported that this was the ninth time in the last eleven years (and the fourth consecutive year) that WPU has taken first place in our category.

#### **AMERICAN PUBLIC POWER ASSOCIATION LEGISLATIVE RALLY**

Commissioner Wood gave a verbal report on the American Public Power Association Legislative Rally held in Washington, D.C., February 22-25, 2010.

#### **REGIONAL BIOSCIENCE CONFERENCE**

Commission members were provided with a draft agenda for the 6<sup>th</sup> Annual Regional Bioscience Conference being held March 25-26, 2010, at Minnesota West Community and Technical College. The conference is hosted by Worthington Regional Economic Development Corporation.

### **LARAMIE RIVER STATION GRAYROCKS DAM AND RESERVOIR TOUR**

At their February 16, 2010, regular meeting, Commission members were informed that Missouri River Energy Services announced its tours of the Laramie River Station and Grayrocks Dam and Reservoir on April 21-22 and again on September 19-20, 2010. Commission members were asked to indicate whether they will be attending the April tour.

### **MISSOURI RIVER ENERGY SERVICES ANNUAL MEETING**

Information regarding Missouri River Energy Services' 45<sup>th</sup> Annual Meeting, scheduled for May 12-13, 2010, in Sioux Falls was provided to the Commission.

### **UTILITY BILLS PAYABLE**

A motion was made by Commissioner Wood, seconded by Commissioner Thompson and unanimously carried to approve the Utility Bills Payable totaling \$298,574.76 for February 19, February 25, March 5, and March 12.

### **ADJOURNMENT**

A motion was made by Commissioner Hoffmann, seconded by Commissioner Thompson and unanimously carried to adjourn the meeting at 4:00 P.M., DST. President Demuth declared the meeting adjourned.

Deb A. Scheidt  
Secretary to the Commission